

**EDUCATIONAL POLICIES COMMITTEE**  
**MINUTES**  
**Tuesday April 20, 2010; in Founders' Hellstedt room**

Members in attendance: Patrick Crawford, Kristin Douglas, Ann Ericson, Rick Jaeschke, Ritva Williams, Mike Wolf, Jeanneth Vazquez

Excused: Jeff Abernathy, Lindsey Bell, Mark Vincent

Unexcused: Faria Ahmed, Kent Barnds, Liesl Fowler, Katie Hanson, Douglas Parvin, Nick Wedderspoon

Others Present: Bob Haak, Gail Parsons

The meeting was called to order at 4:35 p.m. by Committee Chair Mike Wolf

I. Minutes: Approval of minutes from April 13, 2010 meeting

Motion to approve: Ritva Williams seconded: Patrick Crawford

All Approved

II. Old Business:

March 23, 2010

Revisited: "Recommendation to add a course" webpage

The EPC Committee is requested to review the suggested modifications handout and submit changes to the EPC chair. It is recommended that attention be made to clarification of process submitting a course, Department responsibility, Committees and consistency be considered.

Recommendations and considerations: for details, see last week's agenda.

April 6, 2010

No further modifications received by Committee Chair

March 30, 2010

Department Chairs were sent the "Recommendation to Add a Course" form for review and input consideration. EPC chair will compile the recommendations and changes and submit to the EPC Committee.

Discussion: The EPC Committee recommended to contact ITS about a "Recommendation to Add a Course" form that could be saved on-line to complete at a later time similar to the FAFSA and student application forms.

**MBW working with Brad Isbell to rectify this problem.**

March 30, 2010

B. LSC 250 Vocational Exploration and Research (1cr) (Augspurger)

Discussion: Consideration for LSC 250 to be included within a department. Recommendation was made to contact the Communication Department to consider this course as a course within the COMM department. A second consideration is for LSC to be considered within the Religion Department.

Motion to table: Patrick Crawford seconded: Katie Hanson

Motion to table approved

**MBW sent a memo to COMM dept. which will discuss the request at their spring dept. meeting.**

**III. New Business**

**A. Asian Studies course revisions**

RELG394 (when applicable) added as **core course** to the Asian Studies major

WLIT350 as **elective** to the Asian Studies major

Both RELG394 & WLIT350 added as upper-level electives to Asian Studies minor

**Motion to Approve: Ann Ericson**

**Seconded: Patrick Crawford**

**All Approved**

**B. Changes to the Math major (change MATH 390 to MATH 379 (SI))**  
**Motion to Approve: Ritva Williams                      Seconded: Patrick Crawford**  
**All Approved**

**C. PP for HIST 190 (Calder)**  
**Motion to Approve: Ann Ericson                      Seconded: Jeanneth Vazquez**  
**All Approved**

**D. & E Community Engagement Consortium / Service-Learning Guidelines (from GenEd)**

Discussion:

- Who defines service-learning at Augustana
  - Gen. Ed. has constructed a definition with the help of Rebecca Poock
  - Where can students and advisors find service-learning courses
  - Consortium of schools have been meeting and have agreed to a service-learning definition
  - Adopt an official definition at Augustana
  - Attach to courses to count the number of students engaged in service-learning courses to be able to lobby for allocation of funds for service-learning courses
  - Request to merge *QCA Community Engagement Consortium* with *GEN. Ed. Guidelines*
  - Emphasize this is not proposing a Gen. Ed. requirement
  - To lobby for allocation funds for service-learning
  - Send combined documents to faculty as “in progress” to stimulate thought for service-learning courses
  - When listing courses with service-learning, will this always be a component of the course or must it be designated when a service-learning is not a component
  - When merging both documents, remove the words “Learning Community” and “LC” from heading
  - The new *Community Engagement Center* will have a service-learning person dedicated as a guide and support for instructors considering a service-learning component with their course
  - Suggest the topic of service-learning for discussion at the fall faculty retreat
  - Welcome faculty to take a leadership role in the conversation of service-learning
- Action: EPC chair will merge the documents *QCA* and *Gen. Ed.* and submit for review to EPC committee for consideration and approval before sending as a memo to faculty.

**Motion to adjourn meeting 5:12 p.m.:Rick Jaeschke   seconded: Patrick Crawford**  
**All Approved**

**Next EPC Meeting:   April 27, 2010; 4:30 P.M.; Hellstedt**